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Bhutan Livestock Development Corporation Limited

Corporate Head Office

Thimphu: Bhutan

"Inspiring the growth of livestock entrepreneurs"



TERMS OF REFERENCE (TOR) FOR LIVESTOCK AGGREGATION OFFICER OF BLDCL

Position Title	Livestock Aggregation Officer
Grade	M5
Pay & Allowance	<ul style="list-style-type: none"> • Basic pay Nu.20,230+ 20% House Rent Allowance (HRA) on basic pay • Fixed Allowance. Nu. 12,225 • Monthly LTC. Nu.1,250 • Other benefits: PBVA & other entitlements as per BLDCL service rule
Type of employment	Regular after a six-month probation period
Qualification & Experience	B.com/BBA/B.Sc in Animal Science
Background	The BLDCL is the key stakeholder in supply of Livestock products for Gyalsung Academies which will be officially commenced from September 2024. The projects warrant robust aggregation of meat and eggs from the farmers and supply it to various Gyalsung Academies sites. In short, the Livestock Aggregation officer shall act as bridge between stakeholders and company.
Knowledge, Skills & Abilities	<ul style="list-style-type: none"> ■ Demonstrated organizational, inter-personal skills and the ability to motivate ■ Ability to identify problems and develop creative solutions in a technically-sound manner ■ Good communication skills ■ Time management and prioritization skills, ■ Tactful and diplomatic ■ Ability to work well in a cross-cultural environment ■ Stress Tolerance ■ Willingness to travel to targeted districts/places. ■ Requires minimal supervision ■ Ability to identify quality of meats and other Livestock products



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Duties, Responsibilities & Accountabilities	<ul style="list-style-type: none">• Timely arrangement of logistic for product collection and deliveries with minimal risks;• Registration of farmers interested in collaborating with the company;• Coordinate training for registered farmers in safe and quality meat production;• Conduct comprehensive monitoring of product quality at the source.• Coordinate with Dzongkhag and Gewog livestock officials in product aggregation;• Closely liaise with own production farms and manufacturing unit to ensure smooth products/material mobilization;
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