

Bid Document for
Supply of General, Poultry, Dairy Equipment,
and Office Supplies for the Year 2025



Bhutan Livestock Development Corporation Limited

Requested by:

Bhutan Livestock Development Corporation Limited

Box: 2078, Namtog Lam, Khangkhulu, Thimphu, Bhutan

Telephone No: +975 02 -365524/365520

Website: <https://www.bhutanlivestock.bt/>



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Bhutan Livestock Development Corporation Limited
Corporate Head Office
Thimphu: Bhutan
"Inspiring the growth of livestock entrepreneurs"



BLDCL/GEN-13/2025/085

March 11, 2025

Bhutan Livestock Development Corporation Limited

The Bhutan Livestock Development Corporation Limited is pleased to invite National bidder for the **Supply of General, Poultry, Dairy Equipment, and Office Supplies for the Year 2025**. Interested bidders may purchase a complete set of bidding documents in English from the **Procurement Unit**, located at **Namtog Lam, Khangkhulu, Thimphu**, during office working hours (Monday to Friday 9.00 AM-1:00 PM and 02:00 PM to 5:00 PM) starting from **March 11, 2025**. The cost of the document is Nu.500.00 (Ngultrum Five Hundred Only), which is non-refundable. Alternatively, the tender documents can also be downloaded from the official website: <https://www.bhutanlivestock.bt/>. Tender documents downloaded from the official website must be accompanied by the payment of the tender fee and registered on the submission date. The Bid must be submitted or delivered to the address **"The Chief Executive Officer, Bhutan Livestock Development Corporation Limited, Namtog Lam, Khangkhulu, Thimphu"** at or before **11:00 AM (BST), on March 26, 2025**. Electronic bidding "shall not" be permitted. Late Bids will be rejected. Bids will be opened physically on the same day, **March 26, 2025, at 02:00 PM (BST)** in the presence of the bidder's representatives who chose to attend.

For any queries, please contact the Procurement Officer at 02-365520 during office hours (9.00 AM-1:00 PM and 2:00 PM 5:00 PM)

Management



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A. General Terms and Conditions:

1. The Bid must be submitted on or before **March 26, 2025**, before **11:00 AM (BST)** to the Bhutan Livestock Development Corporation Limited, and the bids will be opened on the same day at **02:00 PM (BST)**.
2. Any bid received after the deadline for submission of bids prescribed by the BLDCL, shall be declared as "late" and shall be returned unopened to the bidder.
3. The bidders shall submit a copy of
 - valid trade license
 - Tax clearance
 - other necessary documents along with the bids.
4. The Bidders shall submit the duly filled and completed Integrity Pact along with the bidding document. Bid shall be considered incomplete if the Integrity Pact is not submitted with the bidding documents.
5. The Bidder's rate must be quoted for delivery at Bhutan Livestock Development Corporation Limited, Namtog Lam, Khangkhulu, Thimphu, Bhutan. The rate quoted should be valid for a period of one (1) year from the date of award of work, and must be inclusive of freight, insurance, charges, levies and taxes.
6. The BLDCL reserves the right to increase or decrease the quantity of items tendered at the time of placing supply order, without any change in the price or other terms and conditions.
7. The BLDCL reserves the right to call quotations and receive the same in the form of email or fax, directly from the manufacturers in India and other countries and compare the rate with those offered by the local suppliers. If need be, BLDCL reserves the right to purchase the items directly from manufacturer without assigning any reason thereof.
8. If the successful bidder fails to supply the materials as specified in the supply order, BLDCL shall cancel the order for the quantity not supplied and source it from other firms for immediate requirement. However, the BLDCL shall recover for the difference between contract rate and actual price paid to the other firms as liquidated damages from the supplied bill amount.

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Thimphu



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9. The bid shall be accompanied by a bid security of Nu. 5,000.00 in the form of Demand Draft, Cash Warrant or unconditional Bank Guarantee valid not less than 60 days from the date of bid submission drawn in favor of Bhutan Livestock Development Corporation, Thimphu, and the same shall be returned on finalization of the Bids. Any bid not accompanied by bid security shall be treated as non-responsive.

In case if a Bidder withdraws the bid during the period of bid validity, the bid shall be forfeited or if the successful Bidder, to whom the notification of award for the supply is presented, refuses or neglects or fails to furnish the required performance Security, the bid security shall be forfeited.

10. The Successful bidder must furnish 10% of the total quoted price as Performance Security Deposit only in the form of Demand Draft, Cash Warrant or Unconditional Bank Guarantee in favor of the Bhutan Livestock Development Corporation Limited, Thimphu before signing a contract with the Bhutan Livestock Development Corporation Limited. This Performance Security Deposit shall be retained for a period of One (1) year and it shall not accrue any interest during the performance of the contract. In case of failure to supply the materials as per the specification/sample, the contract shall be terminated by forfeiting the Performance Security Deposit and the second lowest bidder will be asked to supply the goods at his quoted rate. Withdrawal/ suspension from supplying after winning the Bid will also result in forfeiture of the Performance Security deposit.

11. The Supply of material must be completed within 30 days from the date of issue of the Supply order; **failing to supply the goods within the stipulated time, a penalty of 0.1% per day shall be deducted from the bill amount to the maximum of 10% of the total bill value.**

12. No extension of supply date shall be entertained without the written consent from BLDCL to that effect.

13. At the given point of time, the BLDCL reserves the right to reject the inferior quality of the material and require replacing the defective/inferior quality materials at the Supplier cost. The rejected materials should be lifted by the supplier within a week's time. After expiry of the above time period, the BLDCL shall not be responsible for any damage or loss of the material

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from the premises of BLDCL.

14. The BLDCL shall communicate the damages/shortages, if any. The Supplier shall be responsible to replace/rectify the damages/shortages within a reasonable period time to the full satisfaction of the BLDCL.
15. The Payment shall be made within one month by the BLDCL from the date of receipt of material if no damages/shortages occur.
16. The Bank charges for preparation of TT/RTGS transfer shall be borne by the supplier.
17. The BLDCL and the Supplier shall make every effort to resolve mutually any disagreement or disputes in connection with the contract/supply.
18. BLDCL will order as and when required, or some items may not be ordered due to a change in circumstances of the company.

19. Sealing and Marking of Bids

The bidders shall seal the original and copy of the bid in separate envelopes, duly marked as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.

The outer envelopes shall:

- a. Sealed tenders containing the bids shall be marked as Tender for **"SUPPLY OF GENERAL, POULTRY, DAIRY EQUIPMENT, AND OFFICE SUPPLIES FOR THE YEAR 2025"** and submitted to the following address:
CHIEF EXECUTIVE OFFICER,
BHUTAN LIVESTOCK DEVELOPMENT CORPORATION LIMITED,
P.O.BOX. NO. 2078,
NAMTOG LAM, KHANGKHULU, THIMPHU, BHUTAN.
- b. The inner envelopes shall also indicate the name and address of the bidder.
- c. If the outer envelope is not sealed and marked as required, the procuring entity will assume no responsibility for misplacement of the bidders.

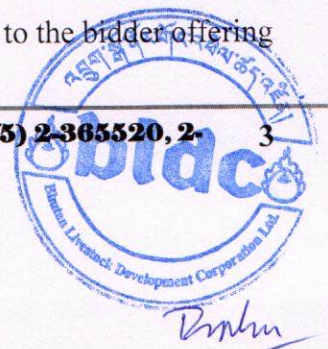
20. Evaluation and Award of the Bid

- a. Evaluation will be carried out by the Committee and will be awarded to the bidder offering as per the Specification and not limited to the Lowest bid price.

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- b. Successful bidder will execute agreement with BLDCL.

21. Dispute and Complaints

- a. Bhutan Livestock Development Corporation Limited shall not entertain any disputes with regard to the item once the tender process is completed and award is made.
- b. In the event of any disputes arising during the tender process with regards to procedures on the day of tender, the decision of BLDCL Limited Tender Committee shall be final and binding.
- c. Any disputes during the supply contract period, shall dealt as per the Procurement Manual of BLDCL and in accordance with the laws of the Kingdom of Bhutan.

22. Right to Accept, Reject and Withdraw

- a. BLDCL shall reserve the right to re-tender if the specification is not as per the BLDCL requirement.
- b. BLDCL reserves the right to accept or reject any and/or all bids in the best interest of BLDCL.
- c. This bid expressly limits acceptance to the terms and conditions stated herein. Any additional and/or different terms proposed by the bidder are objected to and hereby rejected.
- d. In case of any dispute or problem with regard to the tender, the decision of the committee will be final and binding.

23. Authority to Debar or Suspend

Reasons for debarment or suspension from participation in future sealed bids include, but are not limited to the following reasons:

- a. Failure to deliver for the item or all items awarded.
- b. Deliberate failure without good cause to perform in accordance with specifications or within the time limit provided.



Thimphu



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Supply of General, Poultry, Dairy Equipment, and Office Supplies for the Year 2025

Lot 1: Supply of General Items for the Year 2025

Sl. No	Name of Items	General Specifications	Unit	Rate (Nu)
1.	Inject Handheld Printer.	High-definition smart handheld inkjet printer, small in size, light and convenient, 4.3-inch high-sensitive touch screen, easy to operate, clear screen, multi-language, switch at will. It can insert and print date, time, and serial number. Supports five date formats and four-time formats. Supports the online insertion of various common symbols. Supports a printing count display. Supports any serial number format. 1-second rapid startup and printing. Print content can be selected directly through the numeric keypad. Automatically shuts down if not in use for 10 minutes	Set	
2.	Crate Skate Tub Dollie with 75mm, 100mm or 125mm Wheels	Designed to transport 32L, 52L, and 68L Stack & Nest Crates, this dollie is the perfect solution for all your storage and food transport needs. <ul style="list-style-type: none">• Quiet running compared to traditional nylon wheels.• Effortless rolling and maneuvering.• Splash guards are included to protect the in-built stainless-steel bearing.• Shock absorbing for a smoother ride.• Eliminate wheel flat spotting or rapid wearing when used on non-slip flooring surfaces.• Crates to be fitted: Crate Size Length 60cm Breadth 40cm	No	
3.	HDPE Crate	Features: NonPerforated plastic body Dimension: 600*400*485 (mm), color: blue, shape Rectangular	Piece	





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4.	HDPE Crate	Features: Perforated plastic body Dimension: 600*400*485 (mm), color: blue, shape Rectangular	No	
5.	Bowl Chopper Parts	K-466(2368) 4-cutter knives	No	
		K-414(2357) Shaft knives belts	No	
		K-421(2845) Lid gas piston	No	
		K-464 (7296) Holder hexagonal knives, counter-clockwise thread.	No	
		K-465 (7206) Knives spacer ring 5mm/6mm	No	
		K-465 (7207) Knives spacer ring 5mm/6mm	No	
		K-467 (7544) Locking knives nut	No	
		K-468 (7304) Nut blocked final shaft knives counter-clockwise thread.	No	
		K-468 (7304) Nut blocked final shaft knives counter-clockwise thread.	No	
		K-475 (7117) Lid-bowl friction bar, white plastic	No	
		Screwdriver set	No	
6.	Filler Machine Spare Parts.	H-242 green silicon/circular profile	No	
		H-248 piston Oring	No	
		Rubber hamer	No	
7.	Vacuum Oil	Make: DEKO	No	
8.	Hand Trolley TD1-300.	Overall Hight:890mm Model: TD1-300	No	
9.	Polyethylene Tube HDPE Pipe.	Polyethene pipe of 1" for feeding and cleaning purpose in the farm.	No	
10.	Plastic (Carry bag).	Food Grade plastic	Kg	
		Size: 12'X12"		
		Size:10"X26"	Kg	
11.	Product Packing Bag.	Food grade plastic		
		Capacity: 1 kg	Kg	
		Capacity: 5 Kg	Kg	

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		Capacity: 10 Kg	Kg	
		Capacity: 15 Kg	Kg	
		Capacity: 20 Kg	Kg	
		Capacity: 25 Kg	Kg	
		Capacity: 30 Kg	Kg	
		Capacity: 35 Kg	Kg	
		Capacity: 40 Kg	Kg	
		Capacity: 45 Kg	Kg	
		Capacity: 50 Kg	Kg	
12.	Gumboot for Food Processing Houses.	Features: PVC upper for excellent water resistance and durabilityLight in weight for enhanced comfort and reduced fatigue. Nylon / Polyester fine knit liner for easy cleaning and quick drying enabling maximum hygiene. Features uppers for optimum flexibility and abrasion resistance. Color: White Upper/White Sole. Size: No.3, No4, No5, No6, No7, No8, No9	Pair	
13.	Slippers for Food Processing Houses.	Good quality. White color, Size: No 4, 5, 6,7,8,9,10	Pair	
14.	Industrial Glove.	Short sleeves, hide make	Pair	
15.	Cold Storage and Freezer Wear.	Material: waterproof Fiber Cotton Gender: Unisex Application: cold storage room, warehouse logistics	No	



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Lot 2: Supply of Poultry Equipment for the Year 2025

Sl. No	Name of Items	General Specification	Unit	Rate (Nu)
1.	Auto Pox Vaccinator	<ul style="list-style-type: none">Volume Range: 0.15-0.75ml.Material; stainless steel	No	
2.	Basin Drinker	good quality plastic	No	
3.	Egg Tray 17+	<ul style="list-style-type: none">Material: PaperCapacity: 30 Eggs	Piece	
4.	Egg Carton	Material: Cardboard or paper Ply: 3	No	

Lot 3: Supply of Dairy Equipment for the Year 2025

Sl. No	Name of Items	General Specification	Unit	Rate (Nu)
1.	SS Milk measuring Jug	Capacity: 100 ml	No	
		Capacity: 500 ml	No	
		Capacity: 1000 ml	No	
2.	Milk Funnel/ Strainer	Stainless Steel with top diameter of 320mm	No	
3.	Chlorine Tablets/Powder	For washing or disinfecting equipment	Kg	
4.	Muslin Cloth	Food grade	Meter	
5.	Teat Dip Cup	Rubber	No	
6.	Calf Feeding Bottle	Capacity: 2 liters	Piece	
7.	Electric Dehorner for Calves	115/120 Volts	Piece	
8.	Curry Comb	To brush Animal	Piece	
9.	Butter Spatula	Small	No	
		Big		

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10.	Casting Rope	Cotton/Jute	Roll	
11.	Veterinary AI gloves	Supersensitive	No	
12.	Surgical Gloves	Good quality Size Small, Medium, Large and XL	Packet	
13.	Yogurt Jar with Lid	Capacity: 1 litre Capacity: 2 liters Capacity: 3 liters Capacity: 5 litres Capacity: 10 litres	No	
14.	Milk bucket	Stainless Steel Capacity: 8 litres Capacity: 10 litres	No	
15.	Milk Can	Stainless Steel with Mushroom Type Lid Capacity: 40 litres Capacity: 20 litres Capacity: 10 litres Capacity: 5 litres	No	
16.	Milk Can	Aluminum made with Mushroom Type Lid Capacity: 40 litres Capacity: 20 litres Capacity: 10 litres Capacity: 5 litres	No	
17.	Cream Separator	Electrically operated, Stainless Steel Made, Single phase, 230V, 50Hz Capacity: 60 litres Capacity: 325 litres Capacity: 550 litres	No	
18.	Butter Churner	Electrically operated, Stainless Steel Made mounted on steel frame Single phase, 230V, 50Hz Capacity: 20 litres with input output door Capacity: 60 litres with input output door	No No	

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19.	Electric Curd Percolator with Can	Stainless Steel, Electrically operated Stainless Steel Made mounted on steel frame, Single phase, 230V, 50Hz Speed: 1300 RMP		
		Capacity: 20 litres	No	
		Capacity: 40 litres	No	
20.	Butter Parchment Paper	Paper with high density and stability; Excellent grease and moisture resistant High wet strength	Ream	
		GSM 40		
		GSM 50		
		GSM 60		

Lot 4: Supply of Office Supplies for the Year 2025

Sl. No	Name of Items	General Specification	Unit	Rate (Nu)
1.	Paper Lever Arch File	High Quality	No	
2.	Alumunium Foil	30cm X 9m	Roll	
3.	Colin	500 ml	Bottle	
4.	Harpic	Bottle	500ml	
5.	Hand sanitizer	Kills 100% of germs with water	500 ml	
6.	Hand Washing Soap	High Quality	Piece	
7.	Dettol Liquid	500ml	Bottle	
8.	Dust Pan	High quality (medium)	Piece	
9.	Floor Scrubber	Heavy duty 4" foam, 6 X 6" bar 12 Piece per packet	Packet	
10.	Match Box	Large	Packet	
11.	Cotton Cloth (Than)	Wrapping of old files	Meter	

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INTEGRITY PACT

1. General:

Whereas **Mr. Dophu Dukpa, Chief Executive Officer** representing the **Bhutan Livestock Development Corporation Limited**, Royal Government of Bhutan, hereinafter referred to as the “**Procuring agency**” on one part, and *(Name of bidder or his/her authorized representative, with power of attorney) representing M/s. (Name of firm)*, hereinafter referred to as the “**Bidder**” on the other part hereby execute this agreement as follows:

This agreement shall be a part of the standard bidding document, which shall be signed by both the parties at the time of purchase of bidding documents and submitted along with the tender document.

2. Objectives:

Whereas, the Procuring agency and the Bidder agree to enter into this agreement, hereafter referred to as IP, to avoid all forms of corruption or deceptive practice by following a system that is fair, transparent and free from any influence/unprejudiced dealings in the bidding process¹ and contract administration² with a view to:

2.1 Enabling the Procuring agency to obtain the desired contract at a reasonable and competitive price in conformity to the defined specifications of the works or goods or services; and

2.2 Enabling bidders to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also refrain from bribing and other corrupt practices.

3. Scope:

The validity of this IP shall cover the bidding process and contract administration period.

4. Commitments of the Procuring agency:

The Procuring agency Commits itself to the following: -

4.1 The Procuring agency hereby undertakes that no officials of the Procuring agency, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process and contract administration.

4.2 The Procuring agency further confirms that its officials shall not favor any prospective bidder in any form that could afford an undue advantage to that particular bidder in the bidding process and contract administration and will treat all Bidders alike.

¹ Bidding process, for the purpose of this IP, shall mean the procedures covering tendering process starting from bid preparation, bid submission, bid processing and bid evaluation.

² Contract administration, for the purpose of this IP, shall mean contract award, contract implementation, un-authorized sub-contracting and contract handing/ taking over



4.3 Officials of the Procuring agency, who may have observed or noticed or have reasonable suspicion shall report to the head of the employing agency or an appropriate government office any violation or attempted violation of clauses 4.1 and 4.2.

4.4 Following report on violation of clauses 4.1 and 4.2 by official (s), through any source, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings shall be initiated by the Procuring agency and such a person shall be debarred from further dealings related to the bidding process and contract administration.

5. Commitments of Bidders

The Bidder commits himself/herself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of the bidding process and administration particular commits himself/ herself to the following: -

5.1 The Bidder shall not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Procuring agency, connected directly or indirectly with the bidding process and contract administration, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding process and contract administration.

5.2 The Bidder shall not collude with other parties interested in the contract to manipulate in whatsoever form or manner, the bidding process and contract administration.

5.3 If the bidder(s) have observed or noticed or have reasonable suspicion that the provisions of the IP have been violated by the procuring agency or other bidders, the bidder shall report such violations to the head of the procuring agency.

6. Sanctions for Violation:

The breach of any of the aforesaid provisions shall result in administrative charges or penal actions as per the relevant rules and laws.

6.1 The breach of the IP or commission of any offence (forgery, providing false information, misrepresentation, providing false/ fake documents, bid rigging, bid steering or coercion) by the Bidder, or any one employed by him, or acting on his/her behalf (whether with or without the knowledge of the Bidder), shall be dealt as per the terms and conditions of the contract and other provisions of the relevant laws, including Debarment Rules.

6.2 The breach of the IP or commission of any offence by the officials of the procuring agency shall be dealt as per the rules and laws of the land in vogue

7. Monitoring and Administration:

7.1 The respective procuring agency shall be responsible for the administration and monitoring of the IP as per the relevant laws.

7.2 The bidder shall have the right to appeal as per the arbitration mechanism contained in the relevant rules.



We, hereby declare that we have read and understood the clauses of this agreement and shall abide by it.

The parties hereby sign this Integrity Pact at (place)_____ on (date)_____

Affix
Legal
Stamp

Affix
Legal
Stamp

PROCURING AGENCY

CID

Witness

Name

CID

BIDDER/REPRESENTATIVE

CID:

Witness:

Name:

CID:



[Handwritten signature]