



འབྲུག་སློ་རྩི་གོང་འཕེལ་ཚད་འཛིན།  
**Bhutan Livestock Development Corporation Limited**  
**Corporate Head Office**  
**Thimphu: Bhutan**  
*"Inspiring the growth of livestock entrepreneurs"*



**Bid Document**  
**For**  
**Maintenance of vehicles**  
**Bhutan Livestock Development Corporation Limited**



**Requested by:**

**Bhutan Livestock Development Corporation Limited**

Box: 2078, Namtog Lam, Khangkhulu, Thimphu, Bhutan

Telephone No: +975 02 -365520

Website: <https://www.bhutanlivestock.bt/>

**Post Box No. 2078, Namtog Lam, Khangkhulu, Thimphu: Bhutan, Tel: (+975) 2-365520**

**Email: [bldcl17@gmail.com](mailto:bldcl17@gmail.com)**

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BLDCL/GEN-13/2026/663

January 15, 2026

**Bhutan Livestock Development Corporation Limited**

Bhutan Livestock Development Corporation Limited is pleased to invite National bidders for the **Maintenance of vehicle for the Year 2026**. Interested bidders may purchase a complete set of bidding documents in English from the **Procurement Unit**, located at **Namtog Lam, Khangkhulu, Thimphu**, during office working hours (Monday to Friday, 9.00 AM-1:00 PM and 02:00 PM to 5:00 PM) starting from **January 16, 2026**. The cost of the document is Nu.500.00 (Ngultrum Five hundred only), which is non-refundable. Alternatively, the tender documents can also be downloaded from the official website: <https://www.bhutanlivestock.bt/>. Tender documents downloaded from the website must be accompanied by the payment of the tender fee and registered on the submission date. The Bid must be submitted or delivered to the address **"The Chief Executive Officer, Bhutan Livestock Development Corporation Limited, Namtog Lam, Khangkhulu, Thimphu"** at or before **11:00 am (BST) on February 2, 2026**. Electronic bidding "shall not" be permitted. Late Bids will be rejected. Bids will be opened physically on the same day, **February 2, 2026, at 02:30 PM (BST)** in the presence of the bidder's representatives who chose to attend.

For any queries, please contact the Procurement Officer at 02-365520 during office hours (9.00 AM to 1:00 PM and 2:00 PM to 5:00 PM)





Chief Executive Officer  
Bhutan Livestock Development Corporation Limited



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**A. General Terms and Conditions:**

1. The Bid must be submitted at or before **February 2, 2026, at 11:00 am (BST)** to the Bhutan Livestock Development Corporation Limited and the bids shall be opened on the same day at **2:30 pm (BST)**
2. Any bid received after the deadline for submission of bids prescribed by the BLDCL, shall be declared as "late" and shall be returned unopened to the bidder.
3. The bidders shall submit a copy of
  - valid licenses
  - Tax clearance
  - other necessary documents along with the bids.
4. The Bidders shall submit the duly filled and completed Integrity Pact along with the bidding document. The bid shall be considered incomplete if the Integrity Pact is not submitted with the bidding documents.
5. The Bidder's rate must be quoted for delivery at Bhutan Livestock Development Corporation Limited, Namtog Lam, Khangkhulu, Thimphu, Bhutan. The rate quoted should be valid for a period of one (1) year from the date of award of work and must be inclusive of freight, insurance, charges, levies, and taxes.
6. The BLDCL reserves the right to increase or decrease the quantity of items tendered at the time of placing the supply order, without any change in the price or other terms and conditions.
7. The BLDCL reserves the right to call quotations and receive the same in the form of email or fax, directly from the manufacturers in India and other countries and compare the rates with those offered by the local suppliers. If need be, BLDCL reserves the right to purchase the items directly from the manufacturer without assigning any reason thereof.
8. If the successful bidder fails to supply the materials as specified in the supply order, BLDCL shall cancel the order for the quantity not supplied and source it from other firms for immediate requirement. However, the BLDCL shall recover the difference between the contract rate and the actual price paid to the other firms as liquidated damages from the supplied bill amount.





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9. The bid shall be accompanied by a bid security of Nu. 5,000.00 in the form of a Demand Draft, Cash Warrant, or unconditional Bank Guarantee valid not less than 90 days from the date of bid submission drawn in favor of Bhutan Livestock Development Corporation, Thimphu, and the same shall be returned on finalization of the Bids. Any bid not accompanied by bid security shall be treated as non-responsive.

**In case if a Bidder withdraws the bid during the period of bid validity the bid shall be forfeited or if the successful Bidder, to whom the notification of award for the supply is presented, refuses or neglects or fails to furnish the required performances Security, the bid security shall be forfeited.**

10. The Successful bidder must furnish 10% of the total quoted price as a Performance Security Deposit only in the form of a Demand Draft, Cash Warrant, or Unconditional Bank Guarantee in favor of the Bhutan Livestock Development Corporation Limited, Thimphu before signing a contract with the Bhutan Livestock Development Corporation Limited. This Performance Security Deposit shall be retained for One (1) year and it shall not accrue any interest during the performance of the contract. In case of failure to supply the materials as per the specification/sample, the contract shall be terminated by forfeiting the Performance Security Deposit and second lowest bidder will be asked to supply the goods at his quoted rate. Withdrawal/ suspension from supplying after winning the Bid will also result in forfeiture of the Performance Security deposit.

11. The Supply of material must be completed within 30 days from the date of issue of the Supply order; **failing to supply the goods/services within the stipulated time, a penalty of 0.1% per day shall be deducted from the bill amount to the maximum of 10% of the total bill value.**

12. No extension of the supply date shall be entertained without written consent from BLDCL to that effect.

13. At the given point in time, the BLDCL reserves the right to reject the inferior quality of the material and require replacing the defective/inferior quality materials at the Supplier's cost. The rejected materials should be lifted by the supplier within a week. After the expiry of the





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above time period, the BLDCL shall not be responsible for any damage or loss of the material from the premises of BLDCL.

14. The BLDCL shall communicate the damages/shortages, if any. The Supplier shall be responsible for replacing/rectifying the damages/shortages within a reasonable period of time to the satisfaction of the BLDCL.
15. The Payment shall be made within one month by the BLDCL from the date of receipt of the material if no damages/shortages occur.
16. The Bank charges for the preparation of the TT/RTGS transfer shall be borne by the supplier.
17. The BLDCL and the Supplier shall make every effort to resolve mutually any disagreement or disputes in connection with the contract/supply.
18. BLDCL will order as and when required or some items may not be ordered due to changes in circumstances of the company.

**19. Sealing and Marking of Bids**

The bidders shall seal the original and copy of the bidders in separate envelopes, duly marked as “ORIGINAL” and “COPY.” The envelopes shall then be sealed in an outer envelope.

The outer envelopes shall:

- a. Sealed tenders containing the bids shall be marked as Tender for  
**“MAINTENANCE OF VEHICLE FOR THE YEAR 2026”** and submitted to the following address:  
**CHIEF EXECUTIVE OFFICER,**  
**BHUTAN LIVESTOCK DEVELOPMENT CORPORATION LIMITED,**  
**P.O.BOX. NO. 2078,**  
**NAMTOG LAM, KHANGKHULU, THIMPHU, BHUTAN.**
- b. The inner envelopes shall also indicate the name and address of the bidder.
- c. If the outer envelope is not sealed and marked as required, the procuring entity will assume no responsibility for the misplacement of the bidders.





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## 20. Evaluation and Award of the Bid

- a. Evaluation will be carried out by the Committee and will be awarded to the bidder offering as per the Specification and not limit to Lowest bid price.
- b. The successful bidder will execute an agreement with BLDCL.

## 21. Dispute and Complaints

- a. Bhutan Livestock Development Corporation Limited shall not entertain any disputes with regard to the item once the tender process is completed and the award is made.
- b. In the event of any disputes arising during the tender process with regard to procedures on the day of tender, the decision of BLDCL Limited Tender Committee shall be final and binding.
- c. Any disputes during the supply contract period, shall dealt as per the Procurement Manual of BLDCL and in accordance with the laws of the Kingdom of Bhutan.

## 22. Right to Accept, Reject, and Withdraw

- a. BLDCL shall reserve the right to re-tender if the specification is not as per the BLDCL requirement.
- b. BLDCL reserves the right to accept or reject any and/or all bids in the best interest of BLDCL.
- c. This bid expressly limits acceptance to the terms and conditions stated herein. Any additional and/or different terms proposed by the bidder are objected to and hereby rejected.
- d. In case of any dispute or problem with regard to the tender, the decision of the committee will be final and binding.

## 23. Authority to Debar or Suspend

Reasons for debarment or suspension from participation in future sealed bids include, but are not limited to the following reasons:

- a. Failure to deliver for the item or all items awarded.
- b. Deliberate failure without good cause to perform in accordance with specifications or within the time limit provided.







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**Lot 1: Supply of Vehicle Spare Parts for the Year 2026**

Sl	Name of Items	Unit	Toyota Fortuner	DCM (Eicher)	Toyota Freezer Van	Isuzu Hi-Lander	SML Refrigerated Truck	Mahindra Bolero	Eco Van
			Rate	Rate	Rate	Rate	Rate (Nu.)	Rate	Rate
			(Nu.)	(Nu.)	(Nu.)	(Nu.)		(Nu.)	(Nu.)
1	Air Filter	No							
2	Fuel Filter	No							
3	Mobile Filter	1pcs							
4	Brake Pad	1pcs							
5	Brake shoe	1pcs							
6	Pressure plate	1pcs							
7	Clutch plate	1pcs							
8	Clutch release bearing	1pcs							
9	Bearing front wheel inner	1pcs							
10	Bearing front wheel outer	1pcs							
11	Bearing rear axle	1pcs							
12	Cam shaft oil seal	1pcs							
13	Steering Damper	1pcs							
14	Rain Guard	1pcs							
15	Fan belt	1pcs							
16	Glass front indicator RH	1pcs							
17	Dynamo	1pcs							
18	Glass back light RH	1pcs							
19	Glass back light LH	1pcs							
20	Glass back light assy. RH	1pcs							
21	Glass back light assy. LH	1pcs							
22	Head lamp assy.	1pcs							
23	Head lamp 3 pin	1pcs							
24	Head gasket	1pcs							
25	Knuckle oil seal	1pcs							
26	Kingpin bearing	1pcs							
27	Main bearing oil seal	1pcs							
28	Differential crown	1pcs							
29	Oil seal front wheel hub	1pcs							
30	Oil seal front axle	1pcs							
31	Oil seal rear axle inner	1pcs							
32	Oil seal rear axle outer	1pcs							
33	Spider Kit U-joint cross bearing	1pcs							



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34	Steering damper	1pcs							
35	Tail Board Hood cover (Bolero)	1pcs							
36	Jack & Lever	1pcs							
37	Crown Pinion	1pcs							
38	Tail Pinion	1pcs							
39	Tools set	No							
40	Oil seal tail pinion	1pcs							
41	Shock absorber bush each	1pcs							
42	Shock absorber front each	1pcs							
43	Shock absorber rear each	1pcs							
44	Spring bush rear	1pcs							
45	Spring bush Front	1pcs							
46	Wheel bolt front	1pcs							
47	Thermostat valve	1pcs							
48	Timing belt	1pcs							
49	Wheel bolt rear	1pcs							
50	Glow plug	1pcs							
51	Radiator cap	1pcs							
52	Bolt stud for front axle	1pcs							
53	Spacer rear axle bearing	1pcs							
54	Front wheel check nut	1pcs							
55	Bearing center support	1pcs							
56	Wiper assembly	1pcs							
57	Wiper blade	1pcs							
58	Wiper arm	1pcs							
59	Front wheel check nut lock	1pcs							
60	Cylinder kit clutch master	1pcs							
61	Cylinder kit clutch release	1pcs							
62	Cylinder kit clutch disc brake	1pcs							
63	Cylinder kit clutch accumulator	1pcs							
64	Injector nozzle	1pcs							
65	Brake oil Dot '3'	1pcs							
66	KM cable	1pcs							
67	Battery	1pcs							
68	Stabler bush	1pcs							
69	Coolant	1pcs							
70	Power steering oil	1pcs							
71	Distilled Water	1pcs							



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72	Flashing oil	1pcs							
73	Carbon self	1pcs							
74	Dash board polish	1pcs							
75	Body polish	1pcs							
76	Mobile	1pcs							
77	Gear oil	1pcs							
78	Grease	1pcs							
79	Main leave spring	1pcs							
80	2nd leave spring	1pcs							
81	3rd leave spring	1pcs							
82	4th leave spring	1pcs							
83	Fan belt	1pcs							
84	Power steering belt	1pcs							
85	Water pump	1pcs							
86	Fog light	1pcs							
87	Horn	1pcs							
88	Flush	1pcs							
89	FID-service kit	1pcs							
90	Wind Shield glass	1pcs							
91	Window glass	1pcs							
92	Door pad	1pcs							
93	Door Lock	1pcs							
94	Wheel nut bold	1pcs							
95	Seat cover	1pcs							
96	C.B. Joint Boot	1pcs							
97	Kerosine	1pcs							
98	Washer (big)	1pcs							
99	Washer(small)	1pcs							
100	Mud guard	1pcs							
101	Brake Junction	1pcs							
102	Brake disk	1pcs							
103	Brake disk Assy.	1pcs							
104	Brake caliber	1pcs							
105	Looking Mirror Inner	1pcs							
106	Looking Mirror Outer	1pcs							
107	Foot mat	1pcs							
108	Dash Board Lock	1pcs							
109	Car stereo with FM	1pcs							
110	Car stereo with FM/CD/MP3	1pcs							



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**Lot 2: Labour Charges for Maintenance of Vehicle for the Year 2026**

Sl. #	Name of Items	DCM (Eicher)	Toyota Frezeer Van	Isuzu Hi- Lander	SML Refrigerated Truck	Mahindra Bolero	Eco Van
		Rate	Rate	Rate	Rate (Nu.)	Rate	Rate
		(Nu.)	(Nu.)	(Nu.)		(Nu.)	(Nu.)
<b>1</b>	<b>SUSPENSION SYSTEM</b>						
1.1	Complete Spring bush changing						
1.2	Spring bush changing per set of spring						
1.3	Spring rechambering per set of spring						
1.4	Spring leaf changing each spring						
1.5	Coil spring changing						
1.6	Shock absorber changing each						
1.7	Shock absorber bush changing						
1.8	Stabilizer bush changing each						
1.9	Shackle plate/pin changing each						
<b>2</b>	<b>BRAKE SYSTEM</b>						
2.1	Brake adjusting each wheel						
2.2	Brake servicing each wheel						
2.3	Brake pad changing front bolt wheel						
2.4	Brake shoe changing rear wheel						
2.5	Brake shoe changing front wheel						
2.6	W.C. kit changing each front wheel						
2.7	W.C. kit changing each rear wheel						
2.8	Font brake caliper kit changing						
2.9	Master cylinder kit changing						
2.1	Master cylinder assy. changing						
2.11	Brake disc removing and re-fitting						
2.12	Brake booster kit changing						



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2.13	Brake booster assy. changing						
2.14	Wheel drum turning/facing each						
2.15	Brake disc turning / facing						
<b>3</b>	<b>EXHAUST SYSTEM</b>						
3.1	Silencer bracket / mounting changing						
3.2	Silencer box removing and re-fitting						
3.3	Water servicing						
<b>4</b>	<b>TRANSMISSION SYSTEM</b>						
4.1	Clutch plate changing						
4.2	Clutch release kit changing						
4.3	Clutch master cylinder kit changing						
4.4	Clutch release cylinder assy. Changing						
4.5	Clutch master cylinder assy. changing						
4.6	Pressure plate changing						
4.7	Fly wheel bearing changing						
4.8	Release bearing changing						
4.9	Spider kit changing each						
4.1	Tail pinion oil seal changing/crown pinion						
4.11	Tail pinion bearing changing / welding						
4.12	Different over hauling / welding						
4.13	Center bearing changing						
4.14	Gear box over hauling						
4.15	King pin over hauling both side						
4.16	Knuckle oil changing						
4.17	Front axle oil seal changing, greasing						
4.18	Rear axle oil seal changing, greasing						
4.19	Front hub oil seal changing each						
4.2	Rear hub oil seal changing each						
4.21	Wheel bolt changing each						
4.22	Front wheel bearing changing						
4.23	Hub greasing each wheel						
4.24	Hub greasing Full						
4.25	Propeller shaft cross bearing changing each						
4.26	Rear differential axel						
4.27	Front wheel axel						
4.28	Cross bearing						





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4.29	C.V. Joint boot						
<b>5</b>	<b>STEERING SYSTEM</b>						
5.1	Tie rod end changing each & wheel aligning						
5.2	Power steering overhauling						
5.3	Manuel steering system						
5.4	Wheel aligning						
5.5	Steering York changing						
5.6	Steering bearing upper changing						
5.7	Steering bearing lower changing						
<b>6</b>	<b>FUEL SYSTEM</b>						
6.1	Fuel filter changing						
6.2	fuel filter servicing						
6.3	Fuel filter cap changing						
6.4	Fuel tank removing, servicing & refitting						
6.5	F.I.P removing and re-fitting						
6.6	Injector nozzle removing and refitting						
6.7	Injector nozzle servicing & Pre setting						
6.8	Calibration of fuel injection pump						
<b>7</b>	<b>ELECTRICAL SYSTEM</b>						
7.1	Self-starter removing & re-fitting						
7.2	Self-starter repairing						
7.3	Alternator removing and re-fitting						
7.4	Alternator repairing						
7.5	Fog light new fitting						
7.6	Head light bulb changing each						
7.7	Head light new changing						
7.8	Indicator bulb changing each						
7.9	Back light glass changing each						
7.1	Back light new changing						
7.11	Indicator glass changing each						
7.12	Indicator assy. Changing each						
7.13	Roof lamp bulb changing						
7.14	Meter board						
<b>8</b>	<b>COOLING SYSTEM</b>						
8.1	Radiator removing & re-fitting						
8.2	Thermostat valve						
8.3	Temperature switch						
8.4	Radiator cap						



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8.5	Fan belt						
8.6	Fan changing						
8.7	Water pump						
8.8	Coolant /changing						
8.9	Radiator servicing/repair						
8.1	Radiator horse pipe						
9	<b>ENGINE</b>						
9.1	Engine oil/ changing						
9.2	Engine oil & filter changing						
9.3	Air cleaner/ servicing						
9.4	Air cleaner /changing						
9.5	Tappet cover gasket changing						
9.6	Head gasket changing						
9.7	Glow plug changing						
9.8	Timing belt changing						
9.9	Timing gear cover oil seal changing						
9.1	Cam shaft oil seal changing						
9.11	Oil pressure switch changing						
9.12	Tappet adjusting						
9.13	Main bearing oil seal						
9.14	Crank shaft grinding						
9.15	Valve facing each valve						
9.16	Engine head removing & re-fitting						
9.17	Engine block boring						
9.18	Piston ring						
9.19	Oil pump gear changing						
9.2	Engine cleaning						
9.21	Spark plug changing each						
9.22	Spark plug servicing each						
9.23	Distributor point servicing						
9.24	Ignition timing adjusting with timing						
9.25	Distributor condenser						





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## INTEGRITY PACT

### 1. General:

Whereas **Mr. Dophu Dukpa, Chief Executive Officer** representing the **Bhutan Livestock Development Corporation Limited**, Royal Government of Bhutan, hereinafter referred to as the **“Procuring agency”** on one part, and *(Name of bidder or his/her authorized representative, with power of attorney) representing M/s. (Name of firm)*, hereinafter referred to as the **“Bidder”** on the other part hereby executes this agreement as follows:

This agreement shall be a part of the standard bidding document, which shall be signed by both the parties at the time of purchase of bidding documents and submitted along with the tender document.

### 2. Objectives:

Whereas, the Procuring agency and the Bidder agree to enter into this agreement, hereafter referred to as IP, to avoid all forms of corruption or deceptive practice by following a system that is fair, transparent and free from any influence/unprejudiced dealings in the bidding process<sup>1</sup> and contract administration with a view to:

- 2.1 Enabling the Procuring agency to obtain the desired contract at a reasonable and competitive price in conformity to the defined specifications of the works or goods or services; and
- 2.2 Enabling bidders to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also refrain from bribing and other corrupt practices.

### 3. Scope:

The validity of this IP shall cover the bidding process and contract administration period.

### 4. Commitments of the Procuring agency:

The Procuring agency Commits itself to the following: -

- 4.1 The Procuring agency hereby undertakes that no officials of the Procuring agency, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or

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<sup>1</sup>Bidding process, for the purpose of this IP, shall mean the procedures covering tendering process starting from bid preparation, bid submission, bid processing, and bid evaluation.







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**Bhutan Livestock Development Corporation Limited**  
**Corporate Head Office**  
**Thimphu: Bhutan**  
*"Inspiring the growth of livestock entrepreneurs"*



- any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process and contract administration.
- 4.2 The Procuring agency further confirms that its officials shall not favor any prospective bidder in any form that could afford an undue advantage to that particular bidder in the bidding process and contract administration and will treat all Bidders alike.
- 4.3 Officials of the Procuring agency, who may have observed or noticed or have reasonable suspicion shall report to the head of the employing agency or an appropriate government office any violation or attempted violation of clauses 4.1 and 4.2.
- 4.4 Following report on violation of clauses 4.1 and 4.2 by official (s), through any source, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings shall be initiated by the Procuring agency and such a person shall be debarred from further dealings related to the bidding process and contract administration.

## **5. Commitments of Bidders**

The Bidder commits himself/herself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of the bidding process and administration particular commits himself/ herself to the following: -

- 5.1 The Bidder shall not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Procuring agency, connected directly or indirectly with the bidding process and contract administration, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding process and contract administration.
- 5.2 The Bidder shall not collude with other parties interested in the contract to manipulate in whatsoever form or manner, the bidding process and contract administration.
- 5.3 If the bidder(s) have observed or noticed or have reasonable suspicion that the provisions of the IP have been violated by the procuring agency or other bidders, the bidder shall report such violations to the head of the procuring agency.

## **6. Sanctions for Violation:**

The breach of any of the aforesaid provisions shall result in administrative charges or penal actions as per the relevant rules and laws.

- 6.1 The breach of the IP or commission of any offence (forgery, providing false information, misrepresentation, providing false/ fake documents, bid rigging, bid steering or coercion) by the Bidder, or any one employed by him, or acting on his/her behalf (whether with or without the knowledge of the Bidder), shall be dealt as per the terms and conditions of the contract and other provisions of the relevant laws, including Debarment Rules.





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6.2 The breach of the IP or commission of any offence by the officials of the procuring agency shall be dealt as per the rules and laws of the land in vogue

**7. Monitoring and Administration:**

7.1 The respective procuring agency shall be responsible for the administration and monitoring of the IP as per the relevant laws.

7.2 The bidder shall have the right to appeal as per the arbitration mechanism contained in the relevant rules.

We, hereby declare that we have read and understood the clauses of this agreement and shall abide by it.

The parties hereby sign this Integrity Pact at (place)\_\_\_\_\_ on (date)\_\_\_\_\_

Affix
Legal
Stamp

Affix
Legal
Stamp

**PROCURING AGENCY**

CID

Witness

Name

CID

**BIDDER/REPRESENTATIVE**

CID:

Witness:

Name:

CID:

